

IEEE Canada Exemplary Section Award

Purpose

To recognize good Section leadership, management, and administration for the immediate past section year. To provide a mechanism which allows the Region Director to visit, recognize the Section leadership and make the award presentation.

Schedule

Documentation may be presented at any time within six months of the end of the Section year. If the Award is to be presented at the IEEE Canada Annual Conference, the documentation package must be submitted by December 31st.

Scope

The award will be presented annually to each qualifying Section in the Region.

Nomination Package

Required:

Exemplary Section Award Nomination Form completed.
Section Financial report.
Section Officers report.
Section Meeting report.

Optional:

Communications - newsletters, awards, public information, etc.
Professional activities - PACE, career guidance, pre-college, etc.
Administration-bylaws, minutes, goals and objectives, operation manual, etc.
Technical activities - conferences and symposiums, workshops, etc.
Continuing education activities
Membership development activities
Member involvement in the IEEE (Institute, Region, Area, Council, etc.)
Submitted documentation package should not exceed 20 pages

Basis of Selection

This award will be presented to the Section(s) that are judged to have exemplary Section operations.

Submit Nominations

To IEEE Canada, to the attention of the Awards and Recognition Committee Chair, Selection Committee: The Region Awards and Recognition Committee (ARC).

Award

A plaque suitably inscribed, attesting to the accomplishment(s) made by the individual and a Certificate of Achievement.

Presentations are made by the President of IEEE Canada or his/her delegate at an appropriate IEEE Canada activity. The IEEE Canada ARC Chair shall maintain records of the award recipients on a year-to-year basis. A copy of all nominations will be kept on file for a period of three years.